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# About Sunset Heights

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Sunset Heights is a well-maintained, 46-unit housing cooperative located in Burnaby, B.C. – one block south of Canada Way between Boundary Road and Smith Street. It is comprised of a central, 3-storey apartment block (1-, 2- and 3-bedroom apartments) with seven 2-bedroom townhouses on either side.

## Features:

- Main building and all grounds are fully wheelchair accessible
- Street and underground, covered guest parking
- Underground, secured resident parking
- Fully equipped common room for committee/general meetings and rental by Members
- Fibre Optic Internet (at Member's own cost)
- Community garden plots (minor cost)
- Standard in each unit
  - Stove
  - Refrigerator
  - Dishwasher
  - Blinds
  - Small yard or balcony
  - In-suite or underground storage
  - Washer/dryer hookups
  - Common coin-operated laundry facilities
  - One secured, underground parking spot per unit
- Transit - on direct transit route to both Expo and Millennium Skytrain lines
- Short walk to numerous businesses, including:
  - 7-11 (w/postal outlet)
  - Starbucks
  - Charlie's Chocolate Factory
  - Pharmacy
  - Subway
  - Hair salon
  - Dry Cleaner
  - Numerous restaurants
  - TD Canada Trust
  - Insurance Agency
  - Fitness Centre
- Short drive to:
  - Burnaby General Hospital
  - Costco
  - Brentwood Shopping Centre
  - Save On Foods
  - Walmart
  - Metrotown/Metropolis
  - Superstore
  - Canadian Tire
  - Central Park



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## **A Few Important Items:**

**Prospective Members:** All applicants must be Canadian Citizens or landed immigrants. Prior to consideration for Membership, an interview of the family will be conducted by our Membership Committee. Employment and income verification are required at the time of interview. All applicants will be subject to a credit check and a criminal record check prior to acceptance.

**Share Purchase:** A share purchase (currently \$2,000.00) is required prior to move-in. The share purchase acts as a damage deposit and is refundable within 60 days of move-out. There is no interest paid upon return – any interest accrued on shares is used to offset the Co-op's annual operating expenses. The share purchase allows one Member one vote. If other adult residents wish to have a vote, they may purchase an Associate Membership share for an additional \$10.00.

**Participation:** Volunteerism is a HUGE part of cooperative living, and active participation is a condition of Membership. Members are expected to attend general membership meetings (approximately bi-monthly), and each adult resident is expected to participate approximately four hours per month. This may include e.g. participating in committee activities, sitting on the Board of Directors, taking minutes of meetings, assisting with minor maintenance projects, gardening, obtaining telephone quotes for projects, housekeeping duties etc. etc.

***Before you apply to become a member, consider if you have the desire, time and energy to participate in your Co-op, as this will help you make a more informed decision as to whether Co-op living is a suitable lifestyle for your family.***

**Tenant Insurance:** Members are required to obtain tenant insurance and must show proof of this insurance annually. Insurance must be purchased prior to occupancy of any unit.

**Pets:** We allow one (1) small neutered/spayed cat **OR** dog per unit (an adult dog must not measure more than 16 inches at the shoulder or weigh more than 30lbs). No vicious breeds are allowed. Cats must remain indoors – not left to roam outdoors. Exotic pets and rodents are not permitted. A Pet Policy is in effect and is strictly enforced.

**Non-Smoking:** No smoking is permitted inside suites, or in any indoor common areas e.g. hallways, underground parking.

**Unit Size:** In reviewing applications, family size will be taken into consideration (minimum of one person per bedroom for 3-bedroom units - two parents with one child would qualify).

**Applications:** Applications are retained for a period of one (1) year.

**Thank you for your interest in Sunset Heights Housing Co-operative!**