

**Sunset Heights Housing Cooperative  
Board of Directors  
Special Meeting/Terminate Membership  
Thursday, May 13, 2022**

**Call to Order:** 7:00 pm

**In Attendance:**

Stephanie	Heather	Allison	Judy
Maria	Cristina	Daniel	

**Absent:**

Price	Carmen
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This “special” Board Meeting was called to review the continued Membership of Karen Tuckwood who resided in unit #105.

A registered letter, dated March 30, 2022 was sent to Karen at her new residence at Dania Home by our Attorney Gahlen Dabbs requesting she give written notice to terminate her membership. A copy of the letter is attached.

A letter dated April 30, 2022 was sent to Karen inviting her or her representative to attend a Board Meeting on May 13, 2022 to discuss terminating her membership at Sunset Heights Housing Co-Op. A copy of the letter is attached.

Karen and/or her representative did not attend this meeting on May 13, 2022. A final letter will be sent to Karen informing her of the outcome of this meeting. Letter will be attached.

**Motion:** As per our letter dated March 30, 2022 to terminate the membership of Karen Tuckwood as per Rule 14.02. Karen did not attend this meeting so her membership at Sunset Heights Housing Cooperative is terminated effective immediately.

**Motion:** Stephanie

**Second:** Daniel

**Carried**

Possession of Unit #105 will be turned over the Membership and Maintenance to begin clearing the unit of items left. Anything of value found in the unit will be held for Karen or her representative.

**ADJOURNED:**

7:18 pm

**MINUTES:**

Taken by Donna