

Sunset Heights Housing Cooperative Landscaping Committee Meeting Thursday, June 1, 2023

Call to Order: 7:00 p.m.

In Attendance:

Susie	Donna	Aaron	Maria
Walid	Shawn		
Shawn			

Absent:

Johnny	Judy
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Approval of Agenda:

Motion: Shawn	Second: Aaron	Carried
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Approval of Minutes – May 4, 2023

Motion: Shawn	Second: Maria	Carried
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Old Business:

Irrigation: The first and second inspections for deficiencies are complete:

- the timer has been changed from 20 to 30 minutes
- Unit #101 had some water oozing onto her patio. Tierra will do some adjustments
- Unit #102 needed adjustment to water all the new seeds. Tierra is working on it.

Community Garden Boxes:

- Annual rental fees: All fees have been paid and the funds are in the safe
- Depending on the availability of specific plants, planting may begin tomorrow along the back fence and behind unit #108. If not tomorrow, then very soon.

Planting on hold: Townhouse 5, 6, 7, 8, 9 and 10:

Planting for all townhouses is on hold until we have the retaining walls checked for any code violations. Sandra I is setting up a meeting for us.

New Business:

Tierra Planting update:

Unit #107 has indicated that not enough grass seed has been put in her yard. All areas that have received new grass seed will be monitored for growth.

Unit #103 had asked that the pots they have not be touched, but they were. Shawn has reminded Tierra to touch nothing in pots, only items planted in the ground.

Lawnmower to recycling: Walid will take the mower for recycling.

Yard Room Clean-up: Complete

Townhouse #7 - Landing: The landing/slope issue behind townhouse #7 is complete. They used our old railway ties and just had to purchase a few more.

Tierra Maintenance Update: Tierra has cleaned up along Smith Avenue by the

Bus stop and it looks so good.

Tree Maintenance: Susie will check the Arborist budget to see what we can use for tree maintenance. Tierra will be asked what they can do before we contact Bartlett Trees.

- The Japanese maple tree behind #105 is half dead. Tierra says they can cut the dead part and still save the tree.
- We need to check the trees along the fence line behind TH #10 and TH #11 for trimming.
- The dogwood & cherry trees in front also need to be trimmed

Trees – Unit #103 & TH #11: Aaron has a possible contact for trees Tabled

Keys – Tierra: Shawn asked if Tierra can have an ASSA key for the back metal gate. Donna will get them one, but remember this key accesses other areas. Susie to look at finding a key agreement for future use when providing contractors with keys /fobs.

Pending Items:

- Snow thrower batter

ADJOURNED:	7:40 pm
NEXT MEETING:	July 6, 2023
MINUTES:	Donna - #309