

**Membership Committee
Minutes
Monday, February 6, 2023**

IN ATTENDANCE

Donna
Brenda

Julianne
Cheryl

Susie
Angela

Lynn

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Additions to Agenda:

None

Move-In/Move-Out:

Nothing to report

Application Fees:

Table

Unit Binder Printing:

Pending

Policies:

- Carpet Policy was reviewed for changes. Thank you to Angela for creating the “track changes” document. Donna will send our draft to the Board for review.
- Pet and Painting policies will be reviewed next.

New Member Coffee:

The “New Member coffee” is on February 11th at 10:00 for the new Members in #105, #205 and #307.

Unit Insurance & Pets documentation:

Susie and Brenda have worked out the online process for submitting unit insurance copies and pet documentation. Brenda will create an information e-mail and the Board will be asked to send to all Members.

Associate Member Applications:

We have 2 applications for “Associate Members”. Donna will submit to the Board of Directors for approval.

Job Descriptions – Maintenance:

This item started in participation and we have been working on some changes for maintenance. Draft copies will be sent to Maintenance before the meeting this month.

Next Meeting: March 6, 2023