

Sunset Heights Housing Cooperative

Landscaping Committee Meeting

Thursday, July 21, 2023

Call to Order: 7:00 p.m.

In Attendance:

Susie Donna Maria Walid Shawn

Absent:

Aaron Johnny Judy

Approval of Agenda:

Motion: Maria **Second:** Shawn **Carried**

Approval of Minutes – June 1, 2023

Motion: Shawn **Second:** Maria **Carried**

Old Business:

Tierra Onsite schedule: Tierra will be on site 2 times per month (on Tuesday) for regular property maintenance. They have also scheduled 1 day per month for weeding garden beds.

Tierra planting & maintenance update: We paid Tierra to complete all work to get the property back the way it was before the retaining wall project. Most of the work was completed, but we stalled for a safety issue on a slope behind TH #7. Grading and a landing had to be installed at a cost of \$3,000.00. The funds were approved at the maintenance meeting and taken from replacement reserve as part of the retaining wall project. Planting is still on hold until we get the code requirements for the retaining walls. Tierra will submit 2 quotes, 1 for just planting on the property and 1 to include dense flora in place of railings if required.

Trees for Unit #103 & TH #11: We have received a quote from Bartlett for the tree replacement behind Unit #103 and TH #11. Can we purchase and plant replacement trees ourselves? We can look into this, but Bartlett will be able to plant more mature trees if needed.

New Business:

Bartlett Quote: The quote for all the work on the property is \$8,690.00. We only have \$1,760.00 left to spend this year. The 3 large trees on the property need trimming, but we will have to wait until next year.

- Japanese maple behind #105 is half dead. It has a root fungus. Tierra can cut off the dead portion and treat the root fungus to save the rest of the tree. The cost will be \$118.00 to cut the dead portions and \$54.00 per soil care treatment.
- Property soil care at a cost of \$412.50
- Cherry trees trimming at a cost of \$270.00

- Dogwood tree trimming at a cost of \$135.00
- Garden Beds at a cost of \$236.00
- Cherry Tree behind #103 at a cost of \$468.00

This work totals \$1,693.50 which is below our leftover balance of \$1,760.00 for the year.

New Lawnmower: The Board of Directors has approved the purchase of a new lawnmower up to \$2,000.00. We need to figure out where these funds will be taken from before the purchase.

Dead Tree – TH #5: Can we pull out this tree ourselves?

Request from TH #9: The Members has sent a request to Landscaping, Maintenance and the Board of Directors wanting permission to install pet friendly artificial grass around the cement patio. Maintenance discussed at the last meeting and has sent the Board a message that they will not support this request due to the Members dog using the area as a toilet. Landscaping has discussed and we agree with the Maintenance Committee, but we are willing to revisit this request if the Members stops the pet from using this area as a toilet.

Motion to inform the Board of Directors that we will not support this request but we will revisit at a later date if the Member stops using this area as a pet toilet (which is Co-op policy).

Motion: Shawn

Second: Susie

Carried

Request from TH #10: Install a greenhouse: Landscaping has no issue with this request if the measurements, placement, footprint, safety, and exit access have been approved by the maintenance committee and with the stipulation that is should be placed on the member's patio (not up above in the garden bed areas).

Email from Aaron regarding lawn cutting:

Aaron has sent an email to the committee with reference to the difficulty to mow the steep uneven hill outside of #108 and Shawn stated he is having the same issue outside of TH #12, 13 and 14. Shawn has sent an email to Tierra to see if we can level these slopes.

Aaron is also having difficulty mowing around Unit #104 due to the wire fencing and a table that has been placed in the middle of the grass area. Shawn has spoken to the Member and some fencing was removed, but not all of it. We have a policy in place regarding this and these items need to be removed.

Motion to ask the Board of Directors to enforce this policy and have the fencing and table removed from common area property so this lawn can be property maintained.

Motion: Shawn

Second: Susie

Carried

Garden Hose – on privacy fence at #105:

The garden hose reel has broken the privacy fence panel that it has been attached to which Judy has tried to fix with nails. The committee decided that we will purchase

a ground standing hose reel and ask Kevin if we can purchase out of his tool budget.

Adjustment for sprinkler timers:

Can we adjust the timers on the sprinklers for the garden beds? Shawn stated that the sprinklers are all on zones and adjusting one area isn't possible without adjusting all areas. However, he has changed the timing of the sprinklers and this should be better. There are some blueberry bushes that haven't been getting water. Shawn will contact the irrigation company to make an adjustment.

Pending Items:

- Snow thrower battery

ADJOURNED:

8:30 pm

NEXT MEETING:

August , 2023

MINUTES:

Donna - #309