

**Membership Committee  
Minutes  
Monday, September 11, 2023**

**IN ATTENDANCE**

Donna

Julianne

Lynn

Brenda

Cheryl

Ken

Angela

Shawn

**ABSENT**

Susie

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**Additions to Agenda:**

- Member Relations Policy
- Member Property Abuse Policy

**Move-In/Move-Out:**

Internal moves from #304 to #203 and #105 to #304 are complete.

Our new Member Kevin has moved into #105.

**Application Fees:**

**Table**

**Unit Binder Printing:**

**Pending**

**Policies:**

- **Flooring & Paint Policy:** These policy updates are complete. Angela will e-mail the final copies to the Committee. We will pass to the Board for review and have the policies added to a future GM agenda.
- **Pet Policy:** The draft changes are still being discussed. Finalize at next meeting.
- **Participation Policy:** This is being drafted by the Participation Committee and then will be sent to Membership for review.
- **Good Neighbor Policy:** The draft has been sent to the Board for review. If accepted it will be put on the GM agenda.
- **Member Abuse Policy:** We are reviewing (Rule 5.2B) and will make sure the actual rules are included in this policy. Angela will create the PDF.
- **Conflict Resolution Policy (Member Relations):** We are suggesting a name change for this policy to conflict resolution. Shawn has

- created a draft policy which includes the rules for (2.5). The soft copy will be sent to the committee for review before the next meeting.
- **Visitor/New Resident Policy:** There has been some confusion for a visitor staying longer than the allowed 30 days per calendar year. We will change the interview process for “Visitor/New Resident” as follows:
    - a) Visitor interview will be done for visitor staying 30 days per calendar year.
    - b) Resident interview will be done for anyone staying in a unit over the 30 days per calendar year, but not applying for Membership.
    - c) Membership interview will be everyone else applying for Membership/Associate Membership in the Co-op.

**Inspections:** Donna will confirm with #205 if a move-in inspection was completed. We will need to schedule move in inspections for #304, #203 and #105.

**Blue Binder:** Do we want to continue making hard copy binders for all Members or have them use the Co-Op Website where the binder will be added?

**Member Get Together:** We believe that we should hold several Member get together events so we can all meet our neighbors, but discuss all our policies and the Occupancy Agreement to ensure our Members understand the documents and can ask questions.

**Next Meeting: October 2, 2023**