

Participation Committee

Minutes

Wednesday October 4th, 2023


In attendance:

Juliane
Bill Pearson
Bill Upton
Donna
Ken
Judy

Review of participation policy – we will review the changes next meeting. The updates were not ready.

Jobs -

1. Kevin 105 is doing the job of mowing the southeast of the property (Aaron's old job)
2. 207 Wally has to be assigned a different job because the curb has been cleaned by the city
3. 206 Judy is doing the recycling and curb clean up
4. Exempt members: 101 Arlene and 211 Vicky
5. Donna will draft a letter to Angelina 107, Theresa TH5 and Allison 106 to suggest some options of jobs.
6. Donna will draft a letter to Wally saying the job clean up the yard room is no longer (according to landscaping) and offer him another job.
7. Razia and Allison do back up phone calling with Sandra Huber. However, they may need a new job now that emails are sent out and they only have to call 5 people
8. We will try to resurrect the Co-op newsletter and ask Allison if she is interested in working on it. Donna is gonna bring the newsletter next meeting.
9. Bill P is now the on call key holder so now the job litter pick up is available again
10. Judy suggested having an education job, information officer for any courses offered by chfbc. Judy will draft a job description
11. New job for participation committee: monitor the inbox for participation with the emails from the qr code
12. We still have these jobs available:
 - Sweep stairwells beside townhouse1-7 and garage stairwells
 - Sweep stairwell beside townhouses 8-14
 - Sweep centre driveway
 - Washing and removing tape from doors
 - Minute taker for landscaping

Welcome coffee – October 21 10 AM Ju will make an invitation and send out by email. Judy will invite all the committee chairs (Heather, Kevin, Susie, Donna )

Job monitoring – QR code will be laminated and we will put magnet behind so people put on their fridge. QR code will generate an email saying I did my job.