

Sunset Heights Housing Cooperative Landscaping Committee Meeting Thursday, September 2, 2021

Call to Order: 7:00 p.m.

In Attendance:

Shawn	Donna	Angelina	Sandra I.
Stephanie	Price	Johnny	Cheryl

Old Business:

Burnaby Irrigation has submitted a quote to fix the Townhouse sprinkler system/heads of \$6,000.00. This will be discussed with Maintenance.

New Business:

Pest Control Recommendations:

With the new mandate of “no poison” in the pest control bait stations, we have seen a significant increase in pests. We have asked for help with recommendations regarding pest control. Since July we have set 24 traps on the property and have 5 units with mice. We were told to remove the ground cover from the property, cut under all hedges a few inches off the ground and make sure all plantings are at least 2 feet from the buildings. Attached are Landscaping Committee Guidelines (4 pages) and on page 4 are the recommendations from Pest Control Services.

Motion to go forward with recommendations A through E on the attached.

Motion: Stephanie **Second:** Angelina **Carried**

Eco Terra & Burnaby Irrigation:

Shawn has received some complaints about the work being done by Eco Terra. He is having to monitor Eco Terra after given them written instructions. Burnaby Irrigation are not following the scope of work being issued by Shawn either. Should we re-sign with Eco Terra or begin looking for another Landscaping Company. Shawn will meet with Eco Terra again.

Para Space Landscaping:

We have received a quote from Para Space for \$15,000.00 and for an additional \$2,000.00 to handle our irrigation system so we could cancel our contract with Burnaby Irrigation. Currently we are paying Burnaby Irrigation \$900.00 per contract.

No decision was made at this time, we will look for additional quotes.

TH 7 – Request:

Can we have an additional sprinkler head moved closer to water the area above the driveway for cedar trees?

Guidelines: Landscaping & Arborist:

The committee has drafted “guidelines” based on the repeated questions we are asked about landscaping/common property and arborist items. (See Attached). The entire document was reviewed and each question/response was approved at this meeting. This document can now be sent to members.

Notice to Members:

Notice to Members will be drafted by Shawn with landscaping guidelines and pest control recommendations.

Pending Items:

- Get rid of old equipment – Tabled
- Lawn mower blade
- TH #1-7 – courtyard brick project.

ADJOURNED:

8:30 pm

NEXT MEETING:

October 7, 2021

MINUTES:

Donna - #309